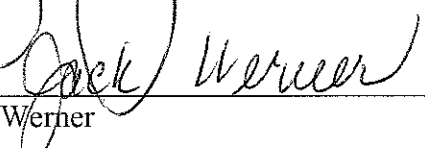
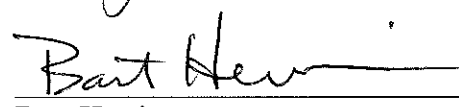
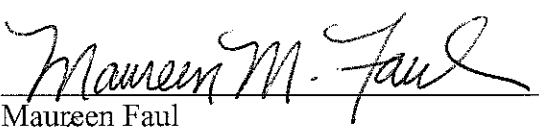
  
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Joe Simpson, President

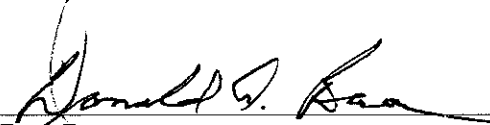
  
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Jack Werner

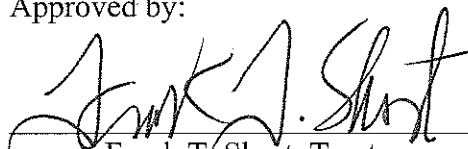
  
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Bart Herriman

  
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Mary Orea

  
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David Smith, Secretary

  
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Maureen Faul

  
\_\_\_\_\_  
Don Barr

Approved by:  
  
\_\_\_\_\_  
Frank T. Short, Trustee

**WASHINGTON TOWNSHIP BOARD OF MARION COUNTY, INDIANA**  
**October 13, 2009**  
**MEETING MINUTES**

The Township Board of Washington Township, Marion County, Indiana met at the Washington Township Government Center located at 5302 N. Keystone Ave., Indianapolis, Indiana on Tuesday, October 13, 2009. The Board Members present included Joe Simpson, David Smith, Jack Werner, Don Barr, Maureen Faul, Mary Orea and Bart Herriman. Also in attendance were Frank T. Short the Washington Township Trustee, Brian Crist the Township Attorney, Beth Reynolds the Township Accountant, Lori McQueary the Township Chief of Staff, and Bette Bowman the Emergency Assistance Supervisor for the Township. Various members of the public were also in attendance as evidenced by the sign in sheet from the meeting.

Board President Joe Simpson called the meeting to order at 6:05 p.m. He then led everyone present in the Pledge of Allegiance.

The next item of business was the discussion and approval of the 2010 Township Budget. Trustee Short made some opening comments regarding a few budgetary matters. First, he reminded the Board members and the public that again this year, we would only levy 75% of Assessed Valuation which is the same as last year. We will not levy to the max as allowed by law.

As you know, this is the second year we have had to postpone our meetings in the budget process due to the Department of Local Government Finance schedule. Trustee Short informed the Board that hopefully we will not have to do that next year.

Trustee Short then addressed the Board member's salary issue. As this has been a topic of some discussion, he mentioned that this year's Budget will show the total amount of \$26,600. It was decided after some discussion, that it would be presented this way because that is the salary authorized by the Board. There are some Board members notably, Board members Barr, Faul and Werner who take less than that salary. Just as we use the maximum allowable amount for health insurance, we are going to do the same on this budget. It was dually noted that again, Board members will receive the salary going forward for 2010 that each of them are currently receiving for 2009.

After those opening comments, President Simpson recognized that Ms. Penny Bigelow filed an Objection Petition on September 1, 2009, the Objection Petition should be entered into the official record of Washington Township's 2010 Budget Proceeding and that the Objection Petition was considered in the Board's 2010 Budget deliberations.

There was then a motion by Board member Herriman and a second by Board member Smith to approve the 2010 Budget. Questions from various Board members were asked and answered. Board member Barr asked for specific information as to the actual rent that we are paying on the new space. Township Attorney Brian Crist noted he would review the lease, look at our base rent CAM charges and other items and we would report back to Board member Barr at the next meeting. Board member Faul had some questions about Appropriation numbers which were

explained by Township Accountant Beth Reynolds. Board member Werner asked to see all of the addendums which identified all of the categories and Township Accountant Reynolds said that she would forward all of that information to him. Board members Orea, Herriman, Smith and Simpson did not ask any additional questions on the Budget. Board President Simpson then called for a vote. The 2010 Washington Township Budget passed by a vote of 7-0, without incorporating any of the objections contained in the Bigelow Objection Petition..

The next item of business was the discussion and approval of the 2010 tax rate for the two Township Funds. A motion was made by Board member Werner and seconded by Board member Orea to approve the tax rates for Washington Township's two funds. Discussion followed. Board member Werner suggested that we not have a levy and that we spend down our "rainy day fund". This idea was echoed by Board member Barr. There was a brief discussion following in which Board President Simpson agreed with the other Board members but stated that until the laws change, he would not support not having a levy. There was more discussion, Board President Simpson called the question and the 2010 tax rate passed by a vote of 6-1 with Board member Werner being the only negative vote.

The next item was the discussion and approval of the 2010 Salary Resolution. At this point, Trustee Short explained the 2% pooled concept for raises to be used this year. He went on to explain that the senior staff has been meeting to develop an evaluation procedure which will be explained to all employees on how the review process will happen this year. After the brief explanation, there was a motion by Board member Werner, seconded by Board member Barr to approve the 2010 Salary Resolution and that motion passed 7-0.

The next item on the agenda was an update from the Trustee on various matters. The first item the Trustee discussed was the food pantry distribution which the Board had approved at an earlier meeting. Trustee Short went on to explain that in conjunction with the Marsh Store located at Keystone Plaza, the two food pantries, Bethesda Temple and The Martin Luther King Center, were getting ready to make their first food pick up for this quarter.

The next item the Trustee discussed was the recently held Flu Shot Clinics. Approximately three hundred people received our free or reduced rate flu shots. Most importantly, based on suggestions from the public, the Township is now expanding the information it has on it's partners. We now have a list of all the entities where flyers were mailed or dropped off. We are expanding that list to include a contact person at each of those schools, churches, synagogues, multi-service centers etc...their email, telephone number and their address. As this list is expanded, it should make it easier for the Township to communicate with those partners on any project going forward.

The next item the Trustee mentioned was the cemetery fence repair at the corner of Keystone and Kessler. That repair should be completed within the next two weeks.

The Trustee then mentioned that there are serious discussions going on with County Assessor Greg Bowes about the County leasing approximately 3000 feet of unfinished space on a sublease to run concurrently with our lease on the building. An update will be provided at the next meeting.

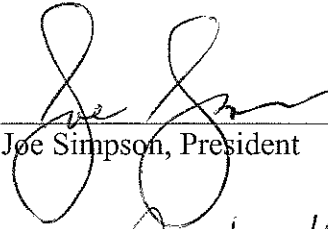
The next item the Trustee mentioned was the fact that the State Board of Accounts is currently in our offices auditing years 2007 and 2008.

The next item the Trustee mentioned was Request from Township Assistance Hearing Officer Judy Hawley-Conley to hold all of the Township Assistance Appeals Hearings at the Washington Township Government Center. Trustee Short explained that he was more than willing to make the space available and the Hearing Officer would go back to the County Commissioners with that concept.

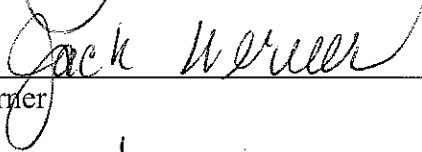
Trustee Short then updated the Board members on the Real Estate Subcommittee appointed by the Board President. The Trustee, Board member Barr and Board member Herriman are to deal with the RFP process for the two buildings that we still own and would like to dispose of in some way. Trustee informed the rest of the Board that the committee has met and has started to look at the RFP process.

The next item was the date of the next meeting and the Trustee proposed Tuesday, December 1, 2009 at 6:00 p.m.

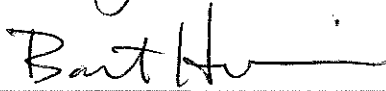
There being no further business, motion was made to adjourn the meeting by Board member Barr, seconded by Board member Orea. The motion passed 7-0. The meeting was adjourned at 6:45 p.m.



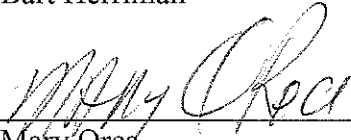
Joe Simpson, President



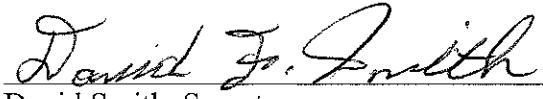
Jack Werner



Bart Herriman



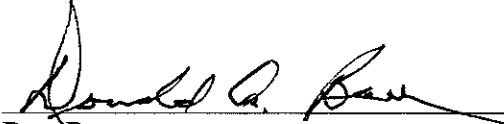
Mary Orea



David Smith, Secretary



Maureen Faul



Don Barr

Approved by:



Frank T. Short, Trustee

**WASHINGTON TOWNSHIP BOARD OF MARION COUNTY, INDIANA**  
**August 26, 2009**  
**MEETING MINUTES**

The Township Board of Washington Township, Marion County, Indiana met at the Washington Township Government Center located at 5302 N. Keystone Ave., Indianapolis, Indiana on Tuesday, August 26, 2009. The Board Members present included Joe Simpson, David Smith, Jack Werner, Don Barr, Maureen Faul, Mary Orea and Bart Herriman. Also in attendance were Frank T. Short the Washington Township Trustee, Brian Crist the Township Attorney, Beth Reynolds the Township Accountant and Bette Bowman the Emergency Assistance Supervisor for the Township. Various members of the public were also in attendance as evidenced by the sign in sheet from the meeting.

At 6:02 p.m. Board President Simpson called the meeting to order. He then led everyone present in the Pledge of Allegiance.

President Simpson then stated that the business to be discussed at the public hearing tonight would be the 2010 Washington Township Budget which was presented last month by Washington Township Trustee Frank T. Short. In his opening comments, Board President Simpson covered two subjects. The first was a recent article in the North Indy section of the Indianapolis Star which talked about the 2010 Budget. He commented that he thought the article was pretty good and thorough and complimented the staff for dealing with the media. The second was the draft of the brochure that is going to be used for Emergency Assistance to let people know about the Township provided services. He stated that if anyone has any questions about the brochure, please feel free to get them to Chief of Staff Lori McQueary and those concerns and additions will be addressed.

President Simpson then opened the floor for the public hearing on the Budget. The first point of discussion was regarding Board member's salary. A member of the public, Jo Spangler, said she felt all Board members should be compensated the same. There were comments from the Board members back and forth on this issue and discussion ensued between Board member Herriman and Board member Barr as to how this salary situation will be handled.

Penny Bigelow objected about numerous items in the proposed budget, including (a) excessive salary compensation for the Township Chief of Staff, township employees and board members, (b) increases in PERF contributions for employees, (c) the increase in the employee benefits plan, and (d) the increase of certain service related line items and in any line item above fifteen percent. Ms. Bigelow also requested the Board decrease the tax rate and levy for 2010. Ms. Bigelow further requested the Board allocate less money for healthcare, moving expenses, lawn care and that those services should be bid out. (Ms. Bigelow's objections were later memorialized in an Objection Petition filed September 1, 2009). Ms. Bigelow also stated her appreciation on the Public Assistance Pamphlet that Trustee Short recently published.

Board member Warner asked about healthcare coverage and proceeded to explain that with the increase in the cost of healthcare for our employees, if we did not give them a raise, they would actually be losing money.

Citizen Spangler then asked if we had enough money in the Emergency Assistance Budget to fund Emergency Assistance. Board members Werner and Barr assured her that we did and that they would be supportive with whatever is needed to help the citizens of Washington Township.

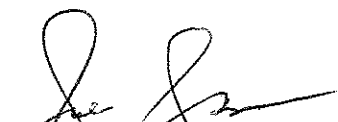
The discussion then followed regarding the amount of the Levy. Trustee Short explained that once again this year, the township will levy to 75% of the Assessed Valuation as we have done in the past. Therefore, there will be no tax increase caused by the Civil Washington Township portion of the taxpayer's property tax bill.

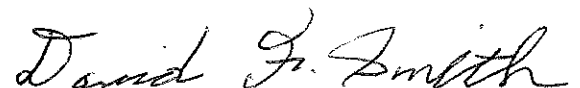
Board President Simpson then explained that all the questions raised tonight will be taken into consideration and that the Board will have dialogue next month before they vote on the issue of passage of the 2010 Budget. Lastly, there were some questions raised about doing what is best in the interest of all Washington Township taxpayers. Board member Smith stated his appreciation of the public's comments and the importance of the work that everyone is doing here for all the citizens of Washington Township. He wanted to make sure that everyone understood that the Staff and the Trustee are doing their best to keep spending down and keep the costs down for excellent services for all the taxpayers of Washington Township.

Board President Simpson then reminded the Board members that if they had any further questions, to please send them to the Trustee and copy the other Board members. He then asked the Trustee when the next meeting was and the Trustee stated that the meeting is scheduled for September 15, 2009 at 6:00 pm.


The next order of business, President Simpson recognized Small Claims Court Judge Steven Poore who took a moment to introduce Narissa Phillip-Murray as the court's new employee. Narissa has worked for the County Treasurer, is considering going to Law School and is very excited about the opportunity of working in the court system. Judge Poore is also glad she is here as he anticipates her taking over some administrative responsibilities.

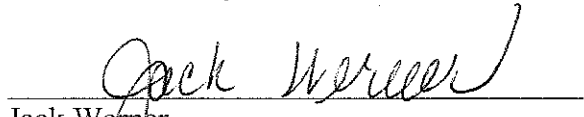
There being no further business, Board President Simpson asked for a motion to adjourn the meeting. Board President Simpson adjourned the meeting at 6:59 p.m.

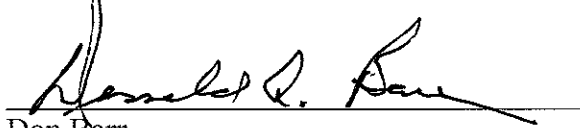
  
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Joe Simpson, President

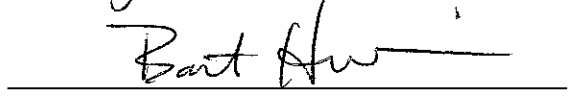
  
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David Smith, Secretary

  
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Mary Orea

  
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Maureen Faul

  
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Jack Werner

  
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Don Barr

  
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Bart Herriman

Approved by:   
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Frank T. Short, Trustee

**WASHINGTON TOWNSHIP BOARD OF MARION COUNTY, INDIANA**  
**JULY 21, 2009**  
**MEETING MINUTES**

The Township Board of Washington Township, Marion County, Indiana met at the Washington Township Government Center located at 5302 N. Keystone Ave. Indianapolis, Indiana on Tuesday, July 21, 2009. The Board Members present included Joe Simpson, Mary Orea, David Smith, Jack Werner, Don Barr, Maureen Faul and Bart Herriman. Also in attendance was Frank T. Short the Township Trustee, Brian Crist the Township Attorney, Beth Reynolds the Township Accountant, Lori McQueary the Chief of Staff, Bette Bowman the Emergency Assistance Supervisor and Small Claims Judge Steven Poore. Various members of the public were also in attendance as evidenced by the attached sign in sheet from the meeting.

At 6:03 p.m. Board President Simpson called the meeting to order. Board President Simpson then led everyone present in the Pledge of Allegiance.

The first item of business was the approval of the minutes from the May 12, 2009 Board Meeting. All of the Board Members have previously been sent a copy of the minutes. Board President Simpson asked if there were any questions or revisions. There being none the motion was made by Board Member Werner and seconded by Board Member Herriman to approve the minutes of the May 12, 2009 meeting. Motion passed 7-0

The next item of business on the agenda was the Trustee's presentation of the 2010 Annual Budget. Trustee Short first presented an overall analysis of the 2010 Budget. It was noted that as of yet DLGF has not had a meeting concerning the budget. However, we did receive some preliminary information from the office of Finance and Management. The overall process for the budget this year will be as follows: the budget is being presented tonight and then four weeks from tonight on August 18<sup>th</sup> will be the public hearing and the time for public comment on the budget. Trustee also informed the Board that eight weeks from tonight on Tuesday, September 15<sup>th</sup> will be the time that the budget will be voted on by the Board.

As the Trustee went through the budget he made some general statements in his analysis. He is proposing a 2% increase of raises for everyone. However, this year as opposed to all employees getting a straight 2% increase the Trustee is proposing to get a 2% pool of money and give out merit raises this year. Some other general statements about the budget where as follows: upon talking to the benefits provider for the Township it is decided that we should in fact budget for a 10-12% increase. As you know the township was fortunate last year to only get 6-8% increase. However this year we will budget for a 15% increase and it is better to budget a little higher and not need it. Other items taken into account when this budget was put together include utilities being higher than last year and all capital outlays for furniture net have been reduced to zero in this budget as we have put refurbished or new furniture in all sections of this building. Also noted under the salary portion that there is one court opening for a part-time person which Judge Poore anticipates possibly using a legal student for and there are two open positions in the Emergency Assistance Office. Also our rent will be higher than previous years because we have not rented out the space next to our office and we hope to have that wrapped up by the end of the year so that we can start collecting rent from our sub-tenant there. The biggest area of increase is

township assistance. We have increased direct relief in the areas of food, clothing, shelter, utilities, and transportation, approximately 20%. Trustee Short went on to explain that our usage by the residents of Washington Township that need our services is going up on a month to month basis. Overall the budget is up approximately 10-11%. Trustee also reiterated that as soon as we get the revenue forecast and the numbers from DLGF we will be able to finalize the information handed out tonight. As always this budget will be advertised in two papers, the Indianapolis Star and the Court & Commercial Record. Since the budget was just presented tonight and there were no questions that ended the presentation of the budget.

The next item on the agenda was the Trustee's report on Emergency Assistance. The first item brought up was a discussion of food pantry issues. The Trustee suggested how some of the food pantries in Washington Township are running really low on food due to lesser donations from the public and lesser donations from places like Gleaners. The two food pantries that the township staff works closely with are the food pantry at the Martin Luther King Multi-Service Center and the food pantry at the Bethesda Temple Church. The Trustee mentioned that they are both way down on donations and could use some assistance. He then suggested that we buy food for the pantries in the amounts of five-thousand dollars (\$5,000) for the Bethesda Temple Church and seven-thousand dollars (\$7,000) for the Martin Luther King Multi-Service Center. He suggested that we would let them pick what they want and we would buy directly from Marsh just as we do when we give clients vouchers. There were some questions from Board Members on how the procedure would have to be followed and Chief of Staff Lori McQueary is going to do the follow-up and see how we put together a community services contract similar to the one we have with the Julian Center that deals with battered women and children. As soon as that information is put together the Trustee will then forward all of the information to the Board Members and then we will take an email vote to move along with that process.

The next item the Trustee mentioned was the idea of the Back to School Health Fair. This idea was brought up at a previous meeting and it was determined that in order to be fully ready for this type of event you have to be planning twelve to eighteen months ahead to get partners involved and get a commitment from other interested parties. Therefore as an alternative the Trustee is recommending that the Township hold Flu Shot Clinics. These would be put together in conjunction with the Visiting Nurse Service and would operate as follows: on September 29<sup>th</sup> we will have flu shots available for our clients. If they qualify for assistance they will be able to get free flu shots for themselves and their children. In addition to that event we would also host an event open to the public on October 1<sup>st</sup> where the residents of Washington Township could get a discounted rate on flu shots. Flu shots cost twenty-five dollars (\$25) and the Trustee proposed offering them to Township Residents for fifteen dollars (\$15). The Trustee also mentioned that the nice thing about working with the Visiting Nurse Service is that people pay the Visiting Nurse Service directly and we do not have to get into that transaction. We will just get one invoice for our share of the cost of the discounted flu shots. Trustee further mentioned that we will advertise this opportunity to receive flu shots at the Washington Township Government Center in the local newspaper and put out a press release to the T.V. stations to get adequate coverage for this event. Again, these shots are free to our clients who qualify and at a discounted price to any resident of Washington Township. Again those dates will be September 29<sup>th</sup> for our clients and October 1<sup>st</sup> for the public. The motion was made by Board Member Barr

and seconded by Board Member Smith to hold two clinics and provide flu shots for our clients as well as residents of Washington Township and the motion was passed 7-0.

The next item was a presentation by Bette Bowman, Emergency Assistance Supervisor on the monthly TA-7 form. As you can see all of our services are being utilized and the referrals are being utilized at a much greater rate every month. Lastly Bette reported on the stores that we have contracted with to provide uniforms for IPS and those will be available starting August 1<sup>st</sup>. The stores that will be available will be the School Zone and A.J. Wright. That was the end of the Emergency Assistance Report.

The next item on the agenda was a report where there was a discussion about the property at 5117 N. Michigan Rd. The Trustee stated that the first item under this section will be the approval of the minutes for the public hearing held on June 23<sup>rd</sup>. Board President Simpson asked for that motion and it was moved by Board Member Barr and seconded by Board Member Werner and then the minutes were approved 6-0 as Mary Orea was not present at the June 23<sup>rd</sup> meeting. Then the Trustee went on to report on the process and stated that the winning bid was fifty-five thousand dollars (\$55,000) and in his opinion was inadequate. Therefore the Trustee's recommendation is that the Board rejects the bid of fifty-five thousand dollars (\$55,000) for the property. Board President Simpson called for that motion and it was moved by Board Member Barr and seconded by Board Member Orea to reject the bid and the vote was 7-0. Also Brian Crist, Township Attorney, put a letter into the record with the formal opinion from Ice Miller stating in fact that the Township had followed all the correct procedures in this process. Board Member Herriman recommended that that letter be put into record and it was so done. After that motion was approved Board President Simpson asked Board Member Herriman to comment on a process that he thought could be helpful going forward and Board Member Herriman explained we have many options. One could be putting a for sale sign in front of the property and the other could be to put together a basic RFP and see if they were possibly groups that are not for profits or others that might be interested to see what kind of interest we could generate in the building. Following up on that Board President Simpson asked Board Members Herriman and Barr to work with Trustee Short in putting that RFP together.

Under old business there was one item to be discussed at the meeting. As was mentioned in the last meeting a presentation was given by Mr. Kevin Hampton of National Bank of Indianapolis. At that meeting, it was decided after the presentation was made, that the vote on what to do with the investments would be made at the next meeting so people would have time to review all of the material. After some discussion everyone seemed pleased with the efforts of National Bank of Indianapolis and the Trustee suggested that we continue to use NBI as our investment facility through the end of 2010. That motion was made by Board Member Werner and seconded by Board Member Orea and the motion passed 7-0.

There was no new business to be discussed and the balance of the budget meeting are as follows: the public hearing will be Tuesday, August 18<sup>th</sup> and the final hearing on the budget at which board action will be taken will be Tuesday, September 15<sup>th</sup>.

There being no further business the meeting was adjourned by Board President Simpson at 7:01 p.m.